

Town of Tyngham  
**Board of Health & Board of Selectmen**  
Meeting Agenda, Town Hall  
January 14, 2013 – 7:00 PM

Pledge of allegiance

**Board of Health Meeting**

- Mail
- Approval of previous minutes
- Report for operation/maint. Of perc rite system 23 Cooper Ck. Rd.
- #2 fuel oil release, 7 Church Road document
- WMECO – 2014 annual operational plan submittal document
- Town Administrator Items
- Public Comments (ONLY items within Board's jurisdiction)
- Other Business

**SELECTMEN'S MEETING**

- Mail
- Approval of previous Minutes
- Approval of Treasury Warrants
- Peter Curtin, resignation letter (Police Chief)
- Approval of a Municipal Aggregation of Electricity Plan, DPU 13-142
- Sign Annual Contract for Generator Maintenance
- Veterans Report
- Forest Cutting Plan- Bonnie Costello, George Canon Rd
- 7:15 Finance Committee –
- 7:30 Matt Puntin, proposed purchase of land on Webster Rd
- Selectmen Items
- Town Administrator Items
- Public Comments (ONLY items within Board's jurisdiction)
- Other Business

\*\*\*\*\*All agendas are subject to change\*\*\*\*\*

*New + Old Business  
(see Reverse side)*

- ❖ Items requiring extensive discussion or prior research should be placed on a future agenda so that the issue can receive appropriate attention. To have an item placed on the agenda, we ask that requests be made to the Selectmen's office no later than the Wednesday prior to the meeting.
- Please leave the room if you need to converse with other members of the audience.
- If you wish to speak during the meeting, please raise your hand in order to be recognized by the Chairman. Please state your name for the record before you begin to speak on an issue.

MASSACHUSETTS GENERAL LAWS CHAPTER 39 s 23C. Regulation of participation by public in open meetings. No person shall address a public meeting of a governmental body without permission of the presiding officer at such meeting, and all persons shall, at the request of such presiding officer, be silent. If, after warning from the presiding officer, a person persists in disorderly behavior, said officer may order him to withdraw from the meeting, and, if he does not withdraw, may order a constable or any other person to remove him and confine him in some convenient place until the meeting is adjourned.

## New Business

- Assignment of weekly hours for the Town Clerk. (this is an additional requirement that the County Retirement Board has asked for before John can be paid)
- Current status of the Town Clerk appointment (MGLc41s19E)
- Employee weekly time sheets. (All town employees who receive a weekly paycheck will be required to complete a time sheet which will include a summary of activity on the back)
- Health Insurance criteria for elected & appointed officials and employees working less than 32 hrs per week (I'm looking for support from the Select Board on a proposed Article for the Spring ATM).
- Purchase of secure "cluster" mailboxes for Goose Pond residents
- Develop a short and long range plan for maintenance and repair to Town buildings.
- Set a date for the Annual Town Meeting (this will provide the Finance Comm. with a framework to work from for their Budget Meetings)
- Town Annual Report (I have heard from some residents in Town that a vote was taken at an ATM a while back that said the Annual Town Report would be completed in the fall of each year ??)

## Old Business

- Status of the property on Webster Rd. owned by the Harding family.
- All Boards meeting follow up. (Have we received information from any of the Boards/Committees that was requested?)
- Status of the Update of the Town Bylaws. (We had requested that Molly clean up the Town Bylaws by ensuring all updates have been included, the formatting is consistent through out, and it is in a Word document that is easily updated when new bylaws are added or existing bylaws are updated.)
- Town Cemetery bylaw. (We had requested the Cemetery Committee update its existing bylaw.)
- Status of our request for Segal Consulting to provide us with a presentation of their report.